

**BY-LAWS  
GREATER KNOXVILLE TRIATHLON CLUB  
11/2003**

**ARTICLE I. GENERAL**

Section 1. Name

The name of this organization shall be the Greater Knoxville Triathlon Club *JnC*

Section 2. Purpose

The purpose of the Greater Knoxville Triathlon Club is to bring people of like interests together to challenge one another, to serve our community, and to enjoy life. We are a non-profit organization that dedicates proceeds from area races to East Tennessee Children's Hospital, the Humane Society, and other worthy causes, all while promoting the exciting sport of triathlons.

**ARTICLE II. MEMBERSHIP**

Section 1. Eligibility

Any person, family, association, or organization having an interest in the objectives of the Club shall be eligible to apply for membership. A membership may be terminated by a vote of  $\frac{3}{4}$  of the members attending a regular or special meeting.

Section 2. Membership Dues

Membership dues shall be at such rates as may be determined by the Executive Board

**ARTICLE III. OFFICERS**

The following officers shall be elected by the membership. These officers, together with the appointed chairpersons of club committees, shall constitute the Executive Board. (1) President, (2) Vice-President, (3) Secretary, (4) Treasurer, (5) Race Director. Officers shall receive two years of complimentary membership, one for the year serving and one for the following year.

The President shall preside at all meetings, appoint temporary committees, and appoint chairpersons of permanent committees to serve until the next election unless replaced.

The Vice-President shall preside in the absence of the President and assume the President's office if the office is vacated.

The Secretary shall keep minutes of club and executive meetings, maintain order of club membership records, and report minutes of club meetings to the club membership.

The Treasurer shall be responsible for club finances, maintain a budget, collect and record dues, pay bills and prepare reports of receipts and expenditures.

The Race Director shall coordinate and appoint leaders for all club races. In the absence of both the President and the Vice-President, the Race Director will assume the powers of their offices.

## **ARTICLE IV. ELECTIONS**

Election of club officers shall be held annually in November. Any member may nominate another for offices to be filled. A list of these candidates will be sent to the members prior to the election meeting. Additional names may be placed in nomination from the floor immediately prior to the election. A plurality vote shall be necessary to elect. Newly elected officers shall assume their offices immediately after the election. The President shall only cast a vote in the event of a tie. Upon knowledge of an office vacancy (other than the office of President) that office shall be filled at a regular or special meeting by majority vote of the members present until standard election guidelines can be followed. The elected shall assume the position for the remainder of the existing term. All terms shall not exceed one year.

## **ARTICLE V. MEETINGS**

### Section 1. Regular Meetings

Regular monthly meetings shall be held on the first Tuesday of every month or as determined by the President to allow the best presentation of a particular agenda or program.

### Section 2. Special Meetings

Special meetings may be called by the President upon a two-week written notice to the entire membership whenever required. The President may call an Executive Board meeting at any time by contacting the members of the Executive Board and any other interested persons.

### Section 3. Annual Meetings

The annual meeting shall be held at some time during the month of December at the discretion of the Executive Board.

### Section 4. Quorum

A quorum of the membership for the purpose of conducting club business shall consist of those members present at any regular or special meeting announced to the entire membership. Members may be represented by a written proxy. Proxies and ballots for all scheduled votes such as elections of officers shall appear in the newsletter prior to the appropriate monthly meeting. A family membership shall count as two members and therefore two votes.

## **ARTICLE VI. FINANCES**

### Section 1. Dues

The Executive Board upon recommendation of the Finance Committee shall set club dues. Yearly dues shall be payable in advance upon joining. Dues are good for the calendar year paid (unless paying in advance) and runs from January to end of December.

### Section 2. Other Income

The club may derive other income from fees for events, from contributions, from sponsorships, ~~and~~ from sales of club ware.

### Section 3. Expenditures

The treasurer is authorized to make disburse in the budget without additional approval or the Executive Board. Any disbursement shall be by check and signed by the Treasurer and another member of the Executive Board.

### Section 4. Budget

The club shall use its funds only to accomplish the objectives and purposes specified in the purpose statement. All proposed budgets are to be presented to the Finance Committee for approval before being voted on by the Executive Committee.

### Section 5. Dissolution

In the event of the dissolution of the Club, funds in the treasury, after all creditors have been paid, shall go to the United States Olympic Committee in support of the triathlon team.

## **ARTICLE VI. AMENDMENTS**

Amendments to the bylaws may be proposed in writing by any member at a regular meeting and shall be incorporated into these bylaws after a two-week written notice has been sent to the entire membership. This must be approved by a two-thirds vote of the members present at the next regular meeting (or special meeting called by the President

with a two-week written notice to the entire membership) counting all votes cast by mail or by written proxy.